

DIRECTOR OF TRAINING STAFF MEETING, 15 August 1958

DD/S requests reduction in printing and reproduction requirements.

CIA budget request will probably go through in reduced amounts. PPS should continue to check on budget allocations for [REDACTED] Master Plan.

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In order to reduce the number of staff ~~work~~ personnel, all elements of the Agency are requested to be alert for possibilities for outside contracting services.

The Director of Central Intelligence appeared twenty-three times before this session of Congress (record).

DD/S will pass on nominations for high-level schools on Monday, 18 August.

The Director of Personnel has prepared a new overtime policy. We should receive details during week of 18 August.

The following key officials on extended leave beginning 18 August:
Mr. Dulles, Mr. Wisner, Col. White, Mr. [REDACTED]
Mr. [REDACTED] becomes Chief, PP Staff and Mr. [REDACTED] becomes Chief, Far East Division 18 August.

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In all Agency papers insure proper use of "Clandestine Services vs. DD/P."

Director of Training plans to arrange for interviewing all OTR career people twice each year and arranging to correspond with those career people in the field, to better assist him in fulfilling his responsibilities as Director, OTR Career Service.

Director of Training desires that the covert training personnel move closer into the training family.

The Director of Training has been requested by Legislative Liaison Officer to reply to letter of complaint received by Senator Russell relative to those items which have a training implication: (1) Instruction on project outline.
(2) Language training, in that Chief and Deputy Chief, [REDACTED] office, spoke

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(3) Quality of training [REDACTED] poor. Instruction of little interest, and several members of a training class quit prior to completion of course.

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Reply was requested not later than Monday noon, 18 August, and a meeting was held following the staff meeting to provide the required answer. Director of Training, [REDACTED]

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[REDACTED] contributed.

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DD/S is seriously considering a plan which will record the overtime work for which no compensation or compensatory time was received in order to emphasize to Congress that voluntary contributions on the part of personnel of the Agency have succeeded in reducing operating costs.